**2020/21 [Series name] Royal Institution Online [Subject] Masterclasses**

Information for students and parents

**Dates:** [dates]

**From XXam to XXpm**, waiting room open from XXam

Dear Parent/Carer,

Your child has been nominated by their teacher to participate in Royal Institution (Ri) Online [Subject] Masterclasses free of charge.

Ri Online [subject] Masterclasses are series of workshops which are led by experts from industry, academia and education. They offer students in-depth investigations of topics in [subject] combining theory with interactive exploration. Your child has been identified by their teacher as having interest in [subject] and the motivation required to benefit greatly from these classes.

The [series name] Online Masterclass series runs on the above dates. [Include details of platforms used for the series, including whether platform registration is required, whether webcams/audio can be used or are required, …].

If your child is successful in gaining a place on this series, we will email you the joining instructions including the links that will allow access to the online events. Your child will be expected to join all [six] classes. Each week they will meet a different workshop leader who will share their expertise and passion through interactive project work. Students’ participation will be rewarded with a certificate at the end of the series.

If your child is interested in this opportunity, please fill out the attached parent/carer consent form completely and legibly and return it to your nominating teacher as soon as possible, retaining this letter for reference. **Please be aware that Ri Masterclasses do become oversubscribed on occasion, so we cannot guarantee that all students will gain a place**. You/your child’s nominating teacher will be informed whether your child has received a place on this series by [date]. If we are unable to offer them a place, they will be added to a waiting list.

Please also be aware that each student should only participate in one Ri Masterclass series, so let your teacher know if you son or daughter has also been nominated for Ri Masterclasses in another subject or series this academic year.

We hope that you will take advantage of this opportunity and look forward to receiving your completed application.

Best wishes,

[Signature]

[Name]

[Contact details]

Royal Institution Learning: [https://www.rigb.org/learning](https://www.rigb.org/learning/ri-masterclasses)