

RiGB room capacities and prices 2009 (effective from 1 March 09)

Room	Theatre	Boardroom	Cabaret	Reception/ buffet	Dinner rounds	Full Day	Half Day	Evening	Weekend
<i>Lower Ground Floor</i>									
Atrium				80		£765	£535	£605	£1118
<i>Ground Floor</i>									
Sunley Room	40	18	27	50	40	£630	£440	£495	£956
<i>First Floor</i>									
Faraday Theatre (includes Ante Room)	440	-	-	-	-	£3,100	£1,900	£2,150	£3500
Ante Room (if booked without theatre)	-	-	-	70	-	-	-	£565	£878
Library	60	36	63	100	70	£830	£560	£640	£1196
Georgian Room	-	-	-	100	30	£705	£490	£565	£1046
Writing room	20	12	-	20	20	£410	£285	£330	£692
First floor package – all rooms			-	-		£5000	£3200	£3500	£5600

All prices are exclusive of VAT

* The Faraday Theatre price includes PA system, 2 microphones, data projector, screens and technician. Any additional audio-visual requirements are charged on a per unit basis (see AV price list).

- Half day hire is based on 2 x 4-hour periods: 09.00 - 13.00/13.30 - 17.30
- Full day hire is based on 2 x 8.5-hour periods: 09.00 - 17.30/13.30 - 22.00
- Additional hire over the stated period is £200.00 +VAT per hour
- Early opening from 8.00-9.00 and late opening after 22.00 is £200 +VAT
- Weekend access is charged at the weekday rate, plus 20% of the room hire fee and a £200 access fee
- Filming and photography hire rates on request
- Registered charities receive a discount of 10% on room hire rates
- RI Members receive a discount of 10% on room hire rates
- Terms and conditions of hire are sent as part of the contract with the booking form

RiGB audiovisual price list 2009

Audio	
PA 12 channel (inc. 2 speaker, 2 mics, mixer & amp)	£125
Goose neck mics each	£35
Radio mics each (hand held/lapel)	£45
Wired mics (handheld)	£35
Tabletop recording mic (wide pickup for recording)	£35
CD/MD Player	£35
Audio recording (mini disc)	£40
Audio recording (hard disc) to MP3	£65
Visual	
LCD projector with stand	£180 full day/ £100 half day
42" XGA plasma with stand and speakers	£200
Overhead projector	£35
35mm slide projector	£65
Laptop (IBM P4 M 2Ghz 256mb RAM 30GB hard drive)	£125
DVD player	£45
VHS player	£35
26" widescreen TV	£45
HDV video camera with tripod (static). If required, a camera operator can be provided at £45 per hour.	£150

Screens	
6 x 6 tripod screen	£30
6 panel poster boards (90cm x 60cm panels)	£35
Additional equipment	
Remote mouse	£25
Laser pointer	£15
Flipchart with paper and coloured pens	£25
Freestanding lectern	£40
Technical Support	
Technician per hour	£55
Technician per half day (4 hours)	£155
Technician per full day (8.5 hours)	£350
Technician weekend rate per hour	£65
Additional Services	
Photocopying	£0.50
Wifi access is available throughout the building	Free
Faraday Theatre	
PA 24 channel with speakers, mixer and amplifier	
All prices are exclusive of VAT	